

Tamworth Lions Club

76 Glascote Lane, Tamworth, Staffordshire, B77 2PH

'phone 01827 708680

e-mail: mark.kyte@tamworthlions.org.uk



In partnership with

Tamworth
Borough Council

Present:

“WE LOVE TAMWORTH”

SATURDAY, 1st SEPTEMBER, 2018.

February, 2018

Tamworth Lions are pleased to announce, that working with Tamworth Borough Council, we will again be holding our annual charity event in The Tamworth Castle grounds, on Saturday, 1st September, during the Tamworth Borough Council's weekend event.

The event will be based on space only plots, as in recent years – this helps both Lions and the council to keep costs down.

Charity stalls will again be £15.00

Every penny received by Lions will be used to fund deserving needs, mostly in the Tamworth area – no money goes to administration or Lions personal costs!

The application form for the event is combined within this letter.

Please complete and return the application with a copy of the requested documents and payment, to ensure your place at the event.

Please do not hesitate to contact me if you have any questions regarding the event.

Regards,

Mark Kyte

Lion Mark Kyte
Lions “We Love Tamworth” Organiser

Tamworth Lions Club



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“LOVE TAMWORTH” SATURDAY, 1st September, 2018.

CHARITABLE ORGANISATION Application for Outdoor Space only [3m x 3m]

We wish to apply for 1 SPACE ONLY [3m x 3m] @ £15.00

Additional space[s] [3m x 3m] @ £15.00 each

ORGANISATION:.....

CONTACT NAME:.....

CONTACT ADDRESS:.....

PHONE NUMBER:.....

MOBILE NUMBER:.....

E-MAIL ADDRESS:.....

[To help save time and costs, we will send information by e-mail.]

The event will take place between 11.00am – 4.00pm. Set up will be from from 9.00am onwards.

PLEASE NOTE: It is a condition of the booking that you comply with the three conditions below, on health and safety, public liability, food hygiene, and sales of alcoholic drinks, as required by Tamworth Borough Council. These conditions are to help ensure all legal and safety requirements are met.

1. All vehicles [except display vehicles] must be removed from the show area before 10.45am, and vehicles cannot be brought back to the area before 4.00pm.
2. All participants must possess a current insurance policy for public liability, for cover of £5 million Minimum cover.
3. Please enclose a copy of your insurance with this application form, that will be valid on 1st September, 2018 [A current insurance certificate is acceptable for the booking, but you **MUST** ensure that we have a valid insurance certificate for the day, before the event.]
4. If you are collecting money in any way you will need a street licence from Tamworth Council <http://www.tamworth.gov.uk/street-collection-permit>

Tamworth Lions do not need to see this.

If you are selling food or drink [no alcoholic drinks may be consumed on site] if they are produced/packaged by you, you will need to provide us with your application, a copy of your food hygiene rating [visit <http://ratings.food.gov.uk>], and confirm to which local authority your business is registered to

**PLEASE LET US KNOW IF YOU HAVE ANY SPECIAL ACCESS NEEDS,
OR IF YOU HAVE ANY QUERIES REGARDING THE BOOKING CONDITIONS.**

Please indicate the type of goods/activity on your stall:
[This is to help us try to avoid putting similar stalls together]

Please return this form as soon as possible, with your remittance, cheques payable to: TAMWORTH LIONS, and relevant documents to:-

Lion Mark Kyte
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Telephone: 01827 708680 or 07939574894