

# Tamworth Lions Club

In partnership with  
Tamworth Council

## “WE LOVE TAMWORTH” SATURDAY, 5th September 2020.

**Application for Outdoor Space only [3m x 3m]**  
**NO GAZEBOOS OR OTHER EQUIPMENT IS SUPPLIED**

Type	Cost per 3 metre plot	No Of 3metre plots	Total Paid	Insurance Attached	Hygiene Certificate attached If required
Charity	£20.00				
Commercial	£40.00				

Organisation	
Contact Name	
Contact Address	
Phone Number	
Mobile Number	
Email Address	

The event will take place between 11.00am – 4.00pm. Set up will be from 9.00am onwards.

**PLEASE NOTE:** It is a condition of the booking that you comply with the four conditions below, on health and safety, public liability, food hygiene, and sales of alcoholic drinks, as required by Tamworth Borough Council. These conditions are to help ensure all legal and safety requirements are met.

1. All vehicles [except display vehicles] must be removed from the show area before 10.30am, and vehicles cannot be brought back to the area before 4.00pm. There will be no exceptions to the 4pm time to move vehicles, if you are allowed to keep your vehicle by stall it must not move before 4pm.
2. All participants must possess a current insurance policy for public liability, for cover of £5 million Minimum cover.
3. Please enclose a copy of your insurance with this application form, that will be valid on 5th September 2020 [A current insurance certificate is acceptable for the booking, but prior to the event you must send a up to date copy to us prior to 5<sup>th</sup> September).
4. This certificate must be in the name of the business or organisation as listed on application.
5. If you are a charity collecting money in any way you will need a street licence from Tamworth Council.

<http://www.tamworth.gov.uk/street-collection-permit>

Tamworth Lions do not need to see this.

If you are selling food or drink [no alcoholic drinks may be consumed on site] if they are produced/packaged by you, you will need to provide us with your application, a copy of your food hygiene Certificate [visit <http://ratings.food.gov.uk>], and confirm to which local authority your business is registered.

**PLEASE LET US KNOW IF YOU HAVE ANY SPECIAL ACCESS NEEDS,  
OR IF YOU HAVE ANY QUERIES REGARDING THE BOOKING CONDITIONS.**

**Please indicate the type of goods/activity on your stall: .....**  
[This is to help us try to avoid putting similar stalls together]

Please return this form as soon as possible, with your remittance, cheques payable to: TAMWORTH LIONS CLUB CIO CHARITY, (Please use full payable name as bank are now rejecting cheques that don't match account name) and relevant documents to: -

Lion Mark Kyte  
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